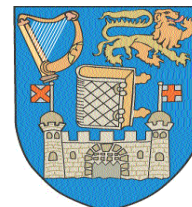


Trinity Retirement Association

Web: <http://tra.tcdlife.ie>

Email: trinityretirementassociation@gmail.com



Executive Committee

The seventh meeting of the Executive Committee of the Trinity Retirement Association was held on 31st October 2014 in Room 4017, Arts Building.

Present: Gay Duffy (Treasurer) in the chair, Mike Jones, Vivien Jenkins (Secretary),
Norah Kelso, Tommy Murtagh

Apologies: Kay O'Neill, Ruth Potterton, Nap Keeling

1. Minutes

The minutes of the meeting of 24th September 2014 were agreed.

2. Matters arising

(a) *Co-optation of member to Executive Committee:* A member had been approached about possible co-optation to the Executive Committee and was still considering the matter. TM agreed to remind the individual concerned.

(b) *Trinity's Visual Identity:* The Secretary reported that seven members of the Association had agreed to meet with the Registrar and the Marketing Manager on 18th November.

(c) *Travel:* TM suggested that if the Committee were considering travel to Paris in the Spring, it might be useful to make enquiries of the Irish College in Paris/Centre Culturel Irlandais.

3. Association Activities

(a) Report on Existing Activities

- *Lecture by former Provost Tom Mitchell – 29th October 2014* Members of the committee who had attended the lecture were of the view that the evening went very well, despite the low turnout. A postgraduate student had provided security cover during the lecture and had also assisted with the reception arrangements.
The Committee was reminded that Professor Luke O'Neill had agreed to give a lecture to the Association, but in view of the low turnout for Professor Mitchell's lecture, it was decided to defer this until the spring.
Public Lecture in Biochemistry Department NK reported that she had received notice of an upcoming public lecture to be held on 19th November and it was agreed that this should be circulated to members.
- *Theatre:* The Chairperson had circulated an email to committee members advising of several options over the next few months. As regards the National Concert Hall, she stated that it is necessary to pay for tickets one month in advance so we would have to advertise about two months ahead of any show. It was agreed that the issue of collecting payment and booking forms was a significant delaying factor in proceeding with theatre or concert bookings, and at this stage, it was considered that we should await completion of the new website which would allow people to make bookings and payments on line.

- *Walking:* The Secretary reported that three walks had been held so far and another two were scheduled. It was agreed that Mr Frank Tracy, an experienced walk leader who had led two walks and was scheduled to lead a third walk, should be given a €50 book token as a gesture of appreciation.

(b) ***New Activities***

- *Christmas celebration* – TM reported that he had enquired at St Ann’s in Dawson Street but no lunchtime concerts had yet been scheduled for December. He would check again before the next meeting.
- *Christmas Commons* – NK agreed to check if it were possible to reserve a table at Christmas Commons. If this were possible, the Committee might consider organising a reception to follow.

4. **Organisational Issues**

(a) *Website:* VJ and MJ provided the committee with an outline of developments so far on the new website. They had met with the staff member (due to retire next year) who had experience of developing websites and he had provided them with useful advice and guidance. They had met on three occasions with the developer, and existing content had been modified and uploaded onto the new site. The next stage would involve looking at membership and our requirements in that area. The final stage would involve the management of events, including booking events and paying on line. In the discussion, it was suggested that it would be useful if some degree of tracking were available in the system, so that the committee might see who had participated in different events.

(b) *Accommodation:* NK agreed to contact the Foundation Office to enquire if there was any news regarding a common room for the TRA.

5. **IT Training for TRA members**

The Secretary reported that she had written to the 25 members who prefer to receive communication by post and asked if they were interested in a Computers for Beginners course. Five people had indicated interest and she had contacted the IS Services to try to schedule a course.

Action List

Co-option to Executive Committee	TM to remind individual concerned
Travel	TM to investigate some possibilities in Paris
Walking:	VJ to organise upcoming walks on 5 th and 21 st November
Christmas:	St Ann's, Dawson Street - TM to see if there are any upcoming concerts of interest. The intention is that this might be followed by a reception afterwards.
Christmas Commons	NK to enquire about making a booking
Website:	VJ and MJ to continue with meetings
IT Training:	VJ to agree dates for training with IS Services
Accommodation	NK to make enquiries with Foundation