

Trinity Retirement Association

The first meeting of the Executive Committee of the Trinity Retirement Association was held on 11th April 2014 in the Arts Building Coffee Dock.

Present: Ruth Potterton (chair), Mary Coffey, Gay Duffy (Treasurer), Vivien Jenkins (Secretary), Mike Jones, Norah Kelso, Tommy Murtagh, Kay O'Neill

1. Database of members details

VJ reported that she had met with Michael McKeown from Human Resources and he had provided her with an Excel spreadsheet of those who had completed an application form following the Inaugural Meeting on 8th April. MMcK had advised that the details on the spreadsheet would need to be checked for accuracy. The file that VJ had received contained 139 members.

2. Email address of Association

The email address of the association had been set up as trinityretirementassociation@gmail.com and MMcK had given VJ a brief introduction to Outlook software. The Human Resources section had been emailing potential members from this email address both in advance of the Inaugural Meeting and also following the meeting to thank members for attending. VJ reported that there had been a lot of message failures in the latest email which had yet to be investigated. The email address was now solely the responsibility of the TRA.

3. Constitution

The constitution had been updated to reflect amendments made at the Inaugural Meeting and the updated version had been placed on the website.

4. Gifts for staff from Human Resources

It was agreed that the Executive Committee should express its appreciation to those in Human Resources and in the Trinity Foundation who had assisted in the launching of the association. NK agreed to purchase four gifts as a token of appreciation from the Association.

5. Coffee Morning

VJ stated that there had been a poor response so far to the Coffee Morning which was due to be held on 22nd April. It was agreed that a letter should be sent to approximately 20 members who had not provided an email address. KON agreed that her mobile phone number could be provided in the letter so that these individuals might phone in their responses. MJ agreed to liaise with Ruth Chadwick in the Science Gallery regarding arrangements for the guided tour.

6. Financial Report

The Treasurer advised that the bank balance on the Association's account was €2085. As the Treasurer would be away for a time, the chequebook was passed to VJ in his absence.

7. Trinity Foundation

Norah clarified a number of issues regarding the Association's application for funding to the Trinity Foundation. She would be presenting the application to the Foundation in the near future.

8. Insurance

There was a brief discussion regarding insurance issues. RP agreed to consult further with GD and others and report back at a future meeting.

9. Website

The Committee noted that at present, the Human Resources section in Trinity was maintaining the website and making any necessary updates. The assistance from the HR section was of a temporary nature, and the Committee agreed that it urgently needed some assistance in this area. RP agreed to approach one or two individuals to see if some help can be obtained.

10. Committee Room

It was agreed that the Committee should continue to press College on an ongoing basis for the allocation of a room for the Association.

11. Travel abroad

At the Inaugural Meeting, several members had indicated that they would be interested in short trips abroad. The Committee discussed this briefly, noting that agents such as The Travel Department could be used and that they would handle all travel arrangements. In such circumstances, the Association would have responsibility for getting quotations from TTD and advertising the offer(s) amongst its members. It was agreed to return to this at the next meeting, with a view to presenting some 4-day options to the membership for travel September-November 2014.

NEXT MEETING Friday 25th April, 11.15, Arts Building Coffee Dock