



Executive Committee

The tenth meeting of the Executive Committee of the Trinity Retirement Association was held on 3rd February 2015 in the Botany Building, College.

Present: Ruth Potterton (chair), Gay Duffy (Treasurer), Mike Jones, Vivien Jenkins (Secretary), Tommy Murtagh, Norah Kelso, Kay O'Neill

Apologies: Nap Keeling

1. Minutes

The minutes of the meeting of 21ST January 2015 were agreed.

2. Matters arising

(a) *Membership Renewal:* The committee agreed the text of a draft email on membership renewal which had been circulated by the Secretary.

3. Annual General Meeting

It had been agreed that the first Annual General Meeting will be held at 12 noon on Wednesday 25th March 2015 and would be preceded at 11am by a tour of the Zoological Museum. Enquiries were being made by the Pensions Office to find a location where a sandwich lunch could be offered to attendees. It was agreed that a note should be added to the end of the agenda requesting those planning to attend the AGM to let us know in advance for catering purposes.

A draft agenda for the AGM had been circulated together with supplementary information on several of the agenda items. It was agreed that Item 5 on the AGM agenda should be amended to read 'Proposals to amend the Constitution'. The Chairperson was considering whether to propose amendments to the constitution relating to one or two issues that had arisen during the year. Amendments from the Committee must be circulated with the notice of the AGM at least fourteen days prior to the meeting.

The Committee noted that amendments to the constitution required a two-third majority of those present and voting whereas motions required a simple majority.

Elections As stated in the constitution, nominations for Officer or Executive Committee must be made in writing to the Secretary not less than seven days before the AGM. All nominations must be proposed by two current members of the Association in good standing, having received the consent of the nominee (7.5). Where there were more nominations than places available on the Committee, ballot papers should be prepared. If nine nominations have been received by the Secretary at least seven days before the AGM, further nominations cannot be accepted at the meeting.

4. Association Activities

(a) *Altamont Garden* The Secretary reported that there were 39 bookings for this trip.

(b) *Cultural Activities*

- Dublin Castle - KON reported that she had booked a group private guided tour of the Castle for 15th April at 11am. She was currently finalising arrangements and this would be updated on the website shortly.
- National Gallery of Ireland – NK stated that the Association had been invited by Friends of the NGI to a free guided tour of the Gallery plus complimentary tea/coffee in the Friends Room prior to the tour. She was currently finalising the date for this tour, which would also be updated on the website shortly.

(c) *Theatre* RP advised that she would select one of the performances/musicals that were currently available and advise the Secretary for update on the website.

(d) *Golf* GD reported that the date and venue had yet to be confirmed.

(e) *Zoo Visit* MJ agreed to make some enquiries regarding a guided tour of the Zoo for TRA members.

(f) *Croquet* GD to follow up.

5. Website

The website was now live but it was agreed that the new College logo should be incorporated onto the banner on the website before notifying members. It was expected that this would be completed in a few days and then members would be informed of the new website and email addresses.

6. **Next meeting** **Wednesday, 11th March 2015, 3.30pm**

Action List

Membership Renewal	Secretary to write to the membership inviting renewal of membership
AGM	Secretary to circulate agenda and papers at least fourteen days prior to 25 th March 2015
Plans for Spring 2015:	Theatre – RP to choose performance/musical and advertise Dublin Castle/ Chapel Royal – KON to finalise arrangements NGI – NK to agree date and finalise arrangements Zoo Visit – MJ to make enquiries Croquet – GD to make enquiries
Website:	VJ to liaise with developer re College logo and advise members of new website and email address